

Village Board of Trustees Agenda

Sandra "Sandy" Frum Board Room
1225 Cedar Lane Northbrook, IL 60062
Tuesday, April 14, 2026

7:30 PM

1. ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. MINUTES APPROVAL

A. March 10, 2026 Regular Board Meeting Minutes for Approval

4. SWEARING IN OF TRUSTEE TAMARA H. REESE

A. Consideration and Approval of the Village President's Appointment to Fill a Vacancy in the Office of Village Trustee

With the Board's consideration and approval, Tamara H. Reese will fill the Trustee vacancy with the resignation of Trustee Kohler.

[*04.10.2026 Trustee Appointment Memo*](#)

5. PUBLIC HEARING

A. [Public Hearing on the Fiscal Year 2027 Annual Budget](#)

The Village's FY27 begins May 1, 2026 and runs through April 30, 2027. The Village is required by State statute to hold a public hearing on the budget prior to its adoption. The public hearing and the adoption of the budget may be accomplished during the same Board meeting.

B. [An Ordinance Adopting the Budget of the Northbrook Public Library, County of Cook, State of Illinois for the Fiscal Year Beginning May 1, 2026 and Ending April 30, 2027](#)

The Northbrook Public Library is a legally independent taxing district with its own Board of Directors, established and operated pursuant to the Illinois Local Library Act. 75 ILCS 5/1 et seq. Pursuant to the above referenced Library statute, in addition to the Library Board of Directors, as a component unit of the Village, the Village Board is also required to approve the Library's budget.

C. [An Ordinance Adopting the Municipal Budget of the Village of Northbrook, County of Cook, State of Illinois for the Fiscal Year Beginning May 1, 2026 and Ending April 30, 2027](#)

The FY27 Budget Ordinance, as recommended for approval, is materially consistent with the Recommended Budget presented to the Administration and Finance Committee of the Village Board on March 10, 2026.

6. PUBLIC COMMENT TIME

This agenda item is reserved for members of the public who desire to address the Village Board on a topic that is within purview and jurisdiction of the Village Board, but that is not listed in another location on the agenda. If you would like to speak about a matter that is listed on the agenda, we ask that you wait until that agenda item is called, and we will give you an opportunity to speak then. If your matter is on the "Consent Agenda", please let us know if you would like us to remove that matter so that you can speak about it.

Anyone desiring to speak should fill out a written speaker form (located in the back of the Board Room) and submit it to the Village Clerk. "Public Comment Time" is not a forum for open dialogue or engagement with members of the Village Board.

Rather, it is intended as an opportunity for you to make comments to the Village Board. While the Village Board will not immediately respond to public comments at this meeting, or engage in a back and forth discussion during the meeting, please be assured that the Board is actively listening to all comments, thoughts, and suggestions.

All speakers will be limited to a total of three minutes. We request that everyone be respectful, civil, and non-repetitive; and we ask that members of the audience refrain from applauding or making any other comments during or after any speaker. Thank you for your understanding and taking the time to contribute to the success of our community.

7. MANAGER'S REPORT

A. Weekly Village Manager Reports

- [Week Ending March 13](#)
- [Week Ending March 20](#)
- [Week Ending March 27](#)
- [Week Ending April 3](#)
- [Week Ending April 10](#)

8. WARRANT LIST

- A. Review and Approval of Escrow Deposits/Performance Bond Refunds Processed Between March 1, 2026 - March 15, 2026
- B. Review and Approval of Payments Processed Between March 1, 2026 - March 15, 2026
- C. Review and Approval of Escrow Deposits/Performance Bond Refunds Processed Between March 16, 2026 - March 31, 2026
- D. Review and Approval of Payments Processed Between March 16, 2026 - March 31, 2026

9. PRESIDENT'S REPORT

Community Moment

- A. A Proclamation Recognizing April 12 - 18 as Public Safety Telecommunicators' Week
- B. A Proclamation Recognizing April 22 as Earth Day
- C. A Proclamation Recognizing April 24 as Arbor Day
- D. [An Ordinance to Amend the Annual Fee Ordinance to Increase the Number of Class A Liquor Licenses to Enable a License to be Issued to LTF Club Operations Company Inc. for the Life Cafe and Poolside Bistro - 1300 Techny Road](#)
LTF Club Operations Company Inc. d/b/a Life Cafe and Poolside Bistro - 1300 Techny Road has applied for a Class A Liquor License and this Ordinance will increase available licenses in this class to provide the Liquor Commissioner the ability to issue the license to the applicant.
- E. [A Resolution Adopting the Village's Five-Year Strategic Plan](#)
As discussed by the Village Board through FY26, a first Village Strategic Plan has been developed and is presented for final approval.

- F. [A Resolution Approving Village Board Protocols](#)
As discussed by the Village Board on September 3, 2025, January 13, 2026 and February 24, 2026 at Committee of the Whole meetings related to the Strategic Plan Development, these Protocols will serve as a transparent guide for common practices followed by the Village Board.
- G. Commission Appointments
 Arts Commission
- Dee Gvozden for a term expiring April 30, 2028
 - David Harris for a term expiring April 30, 2028
 - Matthew Fera for a term beginning May 1, 2026 and expiring April 30, 2029
- Senior Services Commission
- Kristen Carsello for a term beginning May 1, 2026 and expiring April 30, 2029
- H. A Motion to Approve Appointments to Board Work Committees
With the Board's approval and consent, the attached appointments will be made to Board Work Committees.

10. CONSENT AGENDA

The matters listed for consideration on the Consent Agenda are matters that appear to have the unanimous support of the Board of Trustees. The Village President will review, designate the resolution or ordinance number for passage and then inquire if any member of the Board or member of the public objects to any item on the Consent Agenda. If any objections are raised, the matter will be removed from the Consent Agenda and relocated to a location on this agenda for consideration during the appropriate Board Committee report. If no objection is voiced, the Village President will request a motion and second for passage of all items listed. The resultant roll call vote on the Consent Agenda will be applicable to each individual agenda item.

- A. [A Resolution Authorizing a Second Renewal Agreement for Pavement Marking Services with Precision Pavement Markings, Inc. of Pingree Grove, Illinois](#)
As part of its ongoing responsibilities, the Public Works Department maintains roadway pavement markings, such as centerlines, stop bars, and various letters and symbols (e.g., turn arrows and bicycle chevrons), throughout the Village and utilizes contractual assistance to maintain pavement markings throughout the community.
- B. [A Resolution Authorizing the Second Renewal of an Agreement for the Treatment of American Elm Parkway Trees with Winkler Services, LLC of Bellwood, Illinois](#)
The Public Works Department treats specimen American Elm trees with trunk diameters of 20 inches or greater with fungicide to prevent Dutch Elm Disease.
- C. [A Resolution Authorizing a Third Renewal for Overhead Door Maintenance Services with Allied Garage Door, Inc. of Lombard, Illinois](#)
The Public Works Department uses contractual services for on-going maintenance services for 35 overhead doors at seven (7) public facilities, including each Fire Station, Fleet Maintenance Garage, Police Station, Public Works Center, and the Water Filtration Plant.
- D. [A Resolution Authorizing a Third Renewal of an Agreement for Material Hauling and Debris Disposal Services with Weidner Farms Material, Inc. of Cary, Illinois](#)
The Public Works Department uses contractual services for material hauling and debris disposal services to and from the Public Works Center.

- E. [A Resolution Authorizing the Purchase of Cold Mix Asphalt Materials from Peter Baker & Son Co. of Lake Bluff, Illinois](#)
The Village purchases asphalt cold patching materials seasonally when hot mix asphalt plants are closed.
- F. [A Resolution Authorizing the Purchase of Hot Mix Asphalt Materials from Builders Asphalt, LLC of Hillside, Illinois](#)
The Village procures hot mix asphalt materials on an as-needed basis to perform maintenance activities and repairs, utility restorations, and street patching.
- G. [A Resolution Waiving Competitive Bidding and Authorizing the Purchase of Concrete Materials from Menoni & Mocogni, Inc. of Highland Park, Illinois](#)
The Village purchases concrete materials to perform utility restorations, street patching, and sidewalk replacements on an as-needed basis.
- H. [A Resolution Approving an Agreement with Aqua Backflow, Inc., of Elgin, IL for Management of the Village's Cross Connection Control Program](#)
To prevent backflow and the contamination of the potable water supply, the Village uses highly specialized professional services to comply with State regulatory requirements generally referred to as the Cross Connection Control program.
- I. [A Resolution Authorizing a Fourth Renewal of an Agreement for the Purchase of Uniforms for the Northbrook Public Works Department from SDS Holdings, Inc. d/b/a Cutler Workwear of Mundelein, Illinois](#)
The Village provides an annual uniform allowance under its collective bargaining agreement for covered Public Works employees and other public facing staff in the Department so that staff is recognizable to the public as Village employees.
- J. [A Resolution Authorizing a Second Renewal of an Agreement for Right-of-Way Landscape Maintenance with Mark 1 Landscape, Inc. of Bartlett, Illinois](#)
This is the second renewal of an agreement for contractual services related to the care and upkeep of approximately 50 acres of public rights-of-way at 111 locations, including some segments of right-of-way that are owned by the State and County, to preserve the appearance of the Village by providing regularly scheduled mowing of public rights-of-way.
- K. [A Resolution Authorizing a Third Renewal of an Agreement for Landscape Maintenance Services with Yellowstone Landscape, Inc. of Northbrook, Illinois](#)
The Village contracts for services to support the Public Works Department with the care and upkeep of the Village's landscaping at Village facilities, the Central Business District, Metra train station, commuter parking lots, and additional planting and landscape beds throughout the Village.
- L. [A Resolution Authorizing the Third Renewal of Agreements for Electrical Services with Kordick Electric Company of Northbrook, Illinois; Title Electric Company of Arlington Heights, Illinois; and Lite Zone Electric LLC of Skokie, Illinois](#)
The Village contracts with professional licensed electrical contractors to perform

preventative maintenance, periodic unplanned or emergency repairs, and small projects for related electrical systems.

- M. [A Resolution Increasing the Spending Authority with Lakeland Elevator of Waukegan, Illinois for Elevator Maintenance Services](#)
The Village owns and maintains a total of eight elevators at several facilities including Fire Station 11, Public Works Center, Police Station, Village Hall, Water Filtration Plant, and Crestwood Place and Public Works uses professional services for this specialized maintenance.
- N. [A Resolution Waiving Competitive Bidding and Approving an Agreement for Design-Build Services with Crowne Industries Ltd. from Elgin, Illinois for Replacement of the Village' s Underground Fuel Storage and Dispensing and Fuel Management System at a Not-to-Exceed Cost of \\$693,446](#)
The Village's vehicle fueling infrastructure includes tanks originally installed in 1980 and provides fuel for the Village's fleet of vehicles and equipment. The Village's Five-Year CIP and annual budget has anticipated this comprehensive re-construction.
- O. [A Resolution Authorizing the Grant Funded Purchase of a Polaris Ranger UTV from Nielsen Enterprises of Lake Villa, Illinois; a Rescue Skid for the Polaris Ranger from Kimtek Corporation of Orleans, Vermont; Emergency Vehicle Lighting from Ultra Strobe Communications of Crystal Lake, Illinois; and a Haulmark Cargo Trailer from Trailer Capital USA of Middlebury, Indiana](#)
The Villages of Northbrook and Wheeling were jointly awarded State grant for the purchase of a public safety equipment that will be shared pursuant to the Intergovernmental Agreement approved by Resolution 2025-160.
- P. [A Resolution Authorizing Construction on State Highways and in State Rights-Of-Way](#)
The Village is required by the State to take this action every two calendar to formally hold the State of Illinois harmless and allow permitted Village work on its infrastructure located in state rights-of-way such as Dundee Road.
- Q. [A Resolution Authorizing an Amendment to the Northbrook Standards and Specifications for Public and Private Improvements](#)
The Village of Northbrook established a standard set of materials and finishes for streetscape and public improvements within the Central Business District. To formalize these standards and ensure a consistent appearance with improvements in the Central Business District, it is recommended to incorporate these materials and finishes into the Village of Northbrook's Standards and Specifications for Public and Private Improvements.
- R. [A Resolution Authorizing the Procurement of Water Sample Testing Services from Pace Analytical Services, LLC. of Peoria, Illinois](#)
The Village of Northbrook uses contractual services to test its water to ensure it is of the highest quality and safe for residents in accordance with state and federal requirements.
- S. [A Resolution Approving an Agreement for National Bridge Inspection Standards \(NBIS\) Program Manager Engineering Services with Atlas Engineering Group, Ltd. of Deerfield, Illinois](#)
The Village of Northbrook has sought the services of an engineering firm to serve as the Village's National Bridge Inspection Standards (NBIS) Program

Manager, conducting inspections of the Village's seven bridges in conformance with the Federal Highway Administration (FHWA) and Illinois Department of Transportation's (IDOT) requirements. A three-year (3-year) agreement for this work in the not to exceed amount of \$40,110 is recommended.

- T. [A Resolution Authorizing the Third Renewal of an Agreement for Bicycle and Pedestrian Design, Planning, and Engineering Services with Kimley-Horn and Associates, Inc. of Deerfield, Illinois](#)
The Village uses On-Call Bicycle and Pedestrian Engineering Services to ensure a consistent and comprehensive approach to incorporating the bicycle and pedestrian projects identified in the Master Bicycle and Pedestrian Plan. The Village's Consultant has provided satisfactory service during the first and second renewal terms. Both Village staff and the Consultant wish to renew the Agreement for a third term for Fiscal Year 2026/27.
- U. [A Resolution Waiving Competitive Bidding and Approving the First Amendment to the Agreement with Fire Safety Consultants, Inc. for Plan Review, Inspection and Code Consultation Services](#)
The Fire Department and Department of Development and Planning Services require contract services for building plan review and inspectional services as well as sprinkler and fire alarm system plan reviews and consultation.
- V. [A Resolution Authorizing the Purchase of Three Commercial Grade Hoists from Vehicle Service Group, LLC of Madison, Indiana in a Not-to-Exceed Amount of \\$370,294 Through a General Services Administration Contract](#)
The Public Works Fleet Services Division maintains and repairs the Village's full range of vehicles and equipment and is relocating to a new facility at 3504 Commercial Avenue. The purchase of the vehicle hoists is a critical path item for the completion of the Fleet Maintenance Garage project as the bases of these hoists are required to be received and installed in order for the concrete floors of the repair bays to be poured and cured.
- W. [A Resolution Authorizing the Village Manager to Execute Change Orders for the Construction of the new Fleet Maintenance Garage](#)
At the November 11, 2025 Board meeting, Resolution 2025-189 approved the construction of an adaptive reuse of 3504 Commercial Avenue for a new Fleet Maintenance Garage. In the Resolution, additional Village cost such as installing Furniture Fixtures and Equipment (FFE), IT Solutions, Utility Modifications and a contingency for the Fleet Maintenance Garage Project were identified for budgeting purposes. These additional costs are estimated to be \$1,625,764 and include the \$490,764 in contingency. This authorization is for only the contingency amount and other expenditures will be considered at future meeting(s).
- X. [A Resolution Authorizing the Village Manager to Execute Change Orders for the Construction of the New Fire Station 11.](#)
At the December 9, 2025 Board meeting, Resolution 2025-203 approved the construction for new Fire Station 11 to be located at 820 Dundee Road. In the Resolution, additional Village costs such as installing Furniture Fixtures and Equipment (FFE), IT Solutions, Utility Modifications and a contingency for the Fire Station 11 Project were identified for budgeting purposes. These additional

costs are estimated to be \$1,288,784 and include \$309,956 in contingency. This authorization is for only contingency amount and other expenditures will be considered at future meeting(s).

- Y. [A Resolution Approving a Change to the Previously Authorized Dates for the Northbrook Civic Foundation's Use of the Commuter Parking Lot for 2026 Northbrook Days and Approving an Agreement For Use of Village Owned Property](#)

The Northbrook Civic Foundation submitted a request to change the dates previously approved for the use the West Metra Lot to host the Northbrook Days Festival in 2026, subject to a Special Event Permit pursuant to Chapter 15, Article 24 of the Municipal Code, to August 5 - 9, 2026.

- Z. Motion to Approve the January 27, 2026, February 6, 2026, and March 10, 2026 Closed Session Minutes held during the Regular and Committee of the Whole Meetings of the Village Board

11. ADMINISTRATION AND FINANCE

- A. March 10, 2026 Meeting Minutes for Approval

12. PLANNING AND ECONOMIC DEVELOPMENT

13. COMMUNITY AND SUSTAINABILITY

14. HOUSING

15. LABOR RELATIONS

16. PUBLIC WORKS AND FACILITIES

17. PUBLIC SAFETY

18. COMMUNICATIONS AND OUTREACH

- A. [A Motion Directing Staff to take the Necessary Actions to Engage Braver Angels of Illinois for a Special Event as Proposed by the Community Commission](#)

The Village's Community Commission requests Village Board of Trustees approval and Village Staff support, for the Village, through the Community Commission, to partner with Braver Angels of Illinois and the Northbrook Public Library for a special event titled Depolarizing Ourselves.

19. REMARKS FOR THE GOOD OF THE ORDER

20. CLOSED SESSION

21. ADJOURN

The Village of Northbrook is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe or participate in this meeting, or who have questions regarding the accessibility of the meeting or facilities, are requested to promptly contact the Village of Northbrook at (847) 272-5050, or the Illinois Relay Center at (800) 526-0844, to allow the Village of Northbrook to make reasonable accommodations for those persons.